



ARBUCKLE-COLLEGE CITY FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS

Board Meeting Details

Date: Thursday, March 12th, 2025

Time: 9:00 AM

ARBUCKLE VOLUNTEER FIRE DEPARTMENT - SOCIAL HALL
506 LUCAS STREET, ARBUCKLE, CA

BOARD MEETING MINUTES

I. MEETING CALLED TO ORDER & ROLL CALL

Meeting called to order at 9:03 AM

Board Directors Present: Mike Doherty, Clarke Ornbaun, Joe Kalfsbeek, Chuck Grimmer, and Dave Burgess
Fire Department Personnel Present: Chief Ramirez, Belsazar Haro, and Maira Velazquez

Visitors Present: Chief Ramirez's family, Retired Fire Chief Cox, and the following volunteers – Amos, Randy, Eric, Joel, and Jimmy

II. SPECIAL PINNING CEREMONY FOR CHIEF RAMIREZ – OFFICIAL BOARD RECOGNITION OF PROMOTION

The Fire Chief Pinning Ceremony was led by Chairman Doherty.

III. PUBLIC COMMENT FOR ITEMS NOT SET FORTH ON AGENDA

No public comments

IV. BUSINESS ITEMS

A. Approval of February Board Meeting Minutes

[Motion to approve the February Board Meeting minutes made by: Ornbaun]

Second by: Kalfsbeek

Ayes: All

Absent: None

B. Approval of claims for March

[Motion to approve the claims for March made by: Ornbaun]

Second by: Kalfsbeek

Ayes: All

Absent: None

C. Approval of Monthly Financial Report

[Motion to approve the Monthly Financial Report made by: Ornbaun]

Second by: Kalfsbeek

Ayes: All

Absent: None

D. CalPERS Contract Amendment to add Miscellaneous PEPR Category Intention Signing – Resolution 2026-02

[Motion to approve Resolution 2026-02 made by: Kalfsbeek]

Second by: Grimmer

Ayes: All

Absent: None

V. OLD BUSINESS

A. Solar Project Update

Chief Ramirez provided the Board with a status update on the installation of the solar system at 506 Lucas St. He reported that the roof needed repairs prior to the installation of the solar system. Bippus Roofing was called in for the repairs. As they were replacing the area of roof that the solar system was going to be installed on, they reported that the insulation was coming up as well as it was deteriorated. The insulation then needed to be replaced as well.

B. Cortina Community Services District Update

The Board discussed updates with regard to the CCSD and reported on the recent meeting with Joshua Pack, Colusa County CAO.

C. Required Accessibility Updates to Fire Station

Director Burgess said he'd like to talk discuss accessibility updates to fire station. Chairman Doherty recommended we start with creating and establishing a plan to cover all required updates to be done at the fire station. Vice Chair Ornbaun requested a motion be made on this topic as it should be on our priority list.

[Motion to create and establish an ADA plan to improve handicap access at the Fire Department made by: Ornbaun]

Second by: Kalfsbeek

Ayes: All

Absent: None

VI. NEW BUSINESS

A. Pulse Point Shared Membership Cost

Chief Ramirez reported that the Esparto Fire Chief had reached out to us to ask if our department would be interested in splitting the cost of a Pulse Point profile that would send alerts only for our district as opposed to the current setup which includes alerts for all of Yolo County dispatch. The Board agreed that was not a priority at this moment considering our dispatch service is properly working and that would be an added cost we had not budgeted for.

VII. REPORTS

A. ISO Rating Results

Chief Ramirez shared the ISO report with our directors and reported that our department was able to keep an ISO rating of 2 following our recent ISO review. He shared that our next review will be in 4 years.

B. Equipment Status/Maintenance

Chief Ramirez reported that Eng 451 had a throttle switch malfunction that was fixed and is now back at the station. He says the duty rig also fully lost power while driving and completely shut off. It needed to be towed back to the station. He recommended the purchase of a towing policy for the department. Chairman Doherty suggested we start thinking about what engines could possibly be sold, what needs to be replaced, etc. Chief Ramirez additionally reported that the siren had been having issues and he would need to call an electrician out to have it inspected.

C. Residential/Commercial Development in District

Chief Ramirez reported on the ongoing residential and commercial development projects in our district. He additionally reported there is a newly proposed project located at Pierce High School and titled "Performance Lab". No plans have been submitted for it at this moment.

D. Violations

Chief Ramirez reported that there have been some fire code violation notices sent out in our district.

E. Fire Calls

Fire calls were read by Firefighter Haro. He read through each call and reported a total of 44 calls since the last Board Meeting.

VIII. CLOSED SESSION

Entered Closed Session at 10:09 AM

A. Conference with Labor Negotiators – Unrepresented Employees - Fire Chief, Assistant Chief, Firefighter, and District Secretary Positions Pursuant to Gov. Code §54957.6

B. Public Employment – Office Assistant Pursuant to Gov. Code §54957

Ended Closed Session at 10:20 AM

REPORT ON CLOSED SESSION ITEMS

B. Public Employment – Office Assistant Pursuant to Gov. Code §54957

The Board Directors made a motion to approve the hiring of an Office Assistant effective 4/1/2026. The exact start date is TBD upon hiring and discussion with the candidate. The Board of Directors additionally approved a pay rate of \$22 per hour and a maximum weekly work week of 25 hours. The total number of hours worked in the Office Assistant position, should not exceed 999 hours in each Fiscal Year.

IX. ADJOURNMENT

Meeting adjourned at 10:40 AM. Next Regular Meeting scheduled for April 9, 2026.

Maira Velazquez, Secretary to the Board

Date